| ALCALDÍA MAYOR DE BOGOTÁ D.C. SECRETARÍA DE INTEGRACIÓN SOCIAL | PROCESO PRESTACIÓN DE SERVICIOS SOCIALES<br>FORMATO LISTA DE VERIFICACIÓN DE LIMPIEZA, DESINFECCIÓN Y ACCIONES CORRECTIVAS | Código: FOR-PSS-068<br>Versión: 1<br>Fecha: Memo Int 33907 – 15/06/2018<br>Página: 1 de 6 |
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**1. NOMBRE DE LA UNIDAD OPERATIVA:** Comunidad De Cuidado La Fortuna Chinauta

**MES:** Mayo **AÑO:** 2026

**2. Nombre del responsable del diligenciamiento:** Maria Fernanda Suarez Martínez

| **4. Áreas, alimentos, espacios o elementos a considerar *según la unidad operativa*** | 3. Semana Uno | | | | | | | 3. Semana Dos | | | | | | | 3. Semana Tres | | | | | | | 3. Semana Cuatro | | | | | | | 3. Semana Cinco | | | | | | |
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| | Del 1 al 3 | | | | | | | Del 4 al 10 | | | | | | | Del 11 al 17 | | | | | | | Del 18 al 24 | | | | | | | Del 25 al 31 | | | | | | |
| | L | M | M | J | V | S | D | L | M | M | J | V | S | D | L | M | M | J | V | S | D | L | M | M | J | V | S | D | L | M | M | J | V | S | D |
| **COMEDOR** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Pisos | | | | | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Paredes | | | | | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Techos | | | | | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Ventanas - Anjeos | | | | | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Mesas | | | | | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Sillas | | | | | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| **BAÑOS** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Sanitario | | | | | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Orinales | | | | | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Lavamanos | | | | | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Pisos | | | | | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Paredes | | | | | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Techos | | | | | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Ventanas – Anjeos | | | | | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Puertas | | | | | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Papeleras | | | | | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| **CUARTO DE ALMACENAMIENTO DE** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

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| **4. Áreas, alimentos, espacios o elementos a considerar *según la unidad operativa*** | 3. Semana Uno | | | | | | | 3. Semana Dos | | | | | | | 3. Semana Tres | | | | | | | 3. Semana Cuatro | | | | | | | 3. Semana Cinco | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | Del 1 al 3 | | | | | | | Del 4 al 10 | | | | | | | Del 11 al 17 | | | | | | | Del 18 al 24 | | | | | | | Del 25 al 31 | | | | | | |
| | L | M | M | J | V | S | D | L | M | M | J | V | S | D | L | M | M | J | V | S | D | L | M | M | J | V | S | D | L | M | M | J | V | S | D |
| RESIDUOS SÓLIDOS | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Canecas | | | | | 1 | | | 1 | | | | 1 | | | 1 | | | | 1 | | | 1 | | | | 1 | | | 1 | | | | 1 | | |
| Pisos | | | | | 1 | | | 1 | | | | 1 | | | 1 | | | | 1 | | | 1 | | | | 1 | | | 1 | | | | 1 | | |
| Paredes | | | | | 1 | | | 1 | | | | 1 | | | 1 | | | | 1 | | | 1 | | | | 1 | | | 1 | | | | 1 | | |
| Techos | | | | | 1 | | | 1 | | | | 1 | | | 1 | | | | 1 | | | 1 | | | | 1 | | | 1 | | | | 1 | | |
| Puerta | | | | | 1 | | | 1 | | | | 1 | | | 1 | | | | 1 | | | 1 | | | | 1 | | | 1 | | | | 1 | | |
| MULTISENSORIAL | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Puertas | | | | | 1 | | | 1 | | 1 | | 1 | | | 1 | | 1 | | 1 | | | 1 | | 1 | | 1 | | | 1 | | 1 | | 1 | | |
| Paredes | | | | | 1 | | | 1 | | 1 | | 1 | | | 1 | | 1 | | 1 | | | 1 | | 1 | | 1 | | | 1 | | 1 | | 1 | | |
| Techos | | | | | 1 | | | 1 | | 1 | | 1 | | | 1 | | 1 | | 1 | | | 1 | | 1 | | 1 | | | 1 | | 1 | | 1 | | |
| Pisos | | | | | 1 | | | 1 | | 1 | | 1 | | | 1 | | 1 | | 1 | | | 1 | | 1 | | 1 | | | 1 | | 1 | | 1 | | |
| Ventanas | | | | | 1 | | | 1 | | 1 | | 1 | | | 1 | | 1 | | 1 | | | 1 | | 1 | | 1 | | | 1 | | 1 | | 1 | | |
| Mesas | | | | | 1 | | | 1 | | 1 | | 1 | | | 1 | | 1 | | 1 | | | 1 | | 1 | | 1 | | | 1 | | 1 | | 1 | | |
| OFICINAS | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Escritorios** | | | | | 1 | | | 1 | | 1 | | 1 | | | 1 | | 1 | | 1 | | | 1 | | 1 | | 1 | | | 1 | | 1 | | 1 | | |
| **Pisos** | | | | | 1 | | | 1 | | 1 | | 1 | | | 1 | | 1 | | 1 | | | 1 | | 1 | | 1 | | | 1 | | 1 | | 1 | | |
| **Paredes** | | | | | 1 | | | 1 | | 1 | | 1 | | | 1 | | 1 | | 1 | | | 1 | | 1 | | 1 | | | 1 | | 1 | | 1 | | |
| **Sillas** | | | | | 1 | | | 1 | | 1 | | 1 | | | 1 | | 1 | | 1 | | | 1 | | 1 | | 1 | | | 1 | | 1 | | 1 | | |
| **Puertas** | | | | | 1 | | | 1 | | 1 | | 1 | | | 1 | | 1 | | 1 | | | 1 | | 1 | | 1 | | | 1 | | 1 | | 1 | | |
| **Ventanas** | | | | | 1 | | | 1 | | 1 | | 1 | | | 1 | | 1 | | 1 | | | 1 | | 1 | | 1 | | | 1 | | 1 | | 1 | | |
| **Baño** | | | | | 1 | | | 1 | | 1 | | 1 | | | 1 | | 1 | | 1 | | | 1 | | 1 | | 1 | | | 1 | | 1 | | 1 | | |
| ARCHIVO | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| 4. Áreas, alimentos, espacios o elementos a considerar *según la unidad operativa* | 3. Semana Uno Del 1 al 3 | | | | | | | 3. Semana Dos Del 4 al 10 | | | | | | | 3. Semana Tres Del 11 al 17 | | | | | | | 3. Semana Cuatro Del 18 al 24 | | | | | | | 3. Semana Cinco Del 25 al 31 | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | L | M | M | J | V | S | D | L | M | M | J | V | S | D | L | M | M | J | V | S | D | L | M | M | J | V | S | D | L | M | M | J | V | S | D |
| Escritorio | | | | | 1 | | | | | | | 1 | | | | | | | 1 | | | | | | | 1 | | | | | | | 1 | | |
| Puerta | | | | | 1 | | | | | | | 1 | | | | | | | 1 | | | | | | | 1 | | | | | | | 1 | | |
| Estantería | | | | | 1 | | | | | | | 1 | | | | | | | 1 | | | | | | | 1 | | | | | | | 1 | | |
| Pisos | | | | | 1 | | | | | | | 1 | | | | | | | 1 | | | | | | | 1 | | | | | | | 1 | | |
| ZONAS COMUNES | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Puntos ecológicos | | | | | 1 | | | 1 | | 1 | | 1 | | | 1 | | 1 | | 1 | | | 1 | | 1 | | 1 | | | 1 | | 1 | | 1 | | |
| Rampas y pasillos | | | | | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Pasamanos | | | | | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Alistamiento | | | | | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Bodega de insumos | | | | | | | | 1 | | | | | | | 1 | | | | | | | 1 | | | | | | | 1 | | | | | | |
| Enfermería | | | | | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| LAVANDERÍA | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Pisos | | | | | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Paredes | | | | | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Puertas | | | | | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Ventanas | | | | | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Canecas | | | | | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Lencería | | | | | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Lavadoras | | | | | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Secadora | | | | | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| HABITACIONES | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Pisos | | | | | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |

| **4. Áreas, alimentos, espacios o elementos a considerar *según la unidad operativa*** | 3. Semana Uno | | | | | | | 3. Semana Dos | | | | | | | 3. Semana Tres | | | | | | | 3. Semana Cuatro | | | | | | | 3. Semana Cinco | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | Del 1 al 3 | | | | | | | Del 4 al 10 | | | | | | | Del 11 al 17 | | | | | | | Del 18 al 24 | | | | | | | Del 25 al 31 | | | | | | |
| | L | M | M | J | V | S | D | L | M | M | J | V | S | D | L | M | M | J | V | S | D | L | M | M | J | V | S | D | L | M | M | J | V | S | D |
| Paredes | | | | | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |
| Ventanas y Angeos | | | | | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |
| Telarañas | | | | | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |
| Camas | | | | | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |
| Colchones | | | | | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |
| Sanitarios | | | | | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |
| Canecas | | | | | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |
| Mesas de noche | | | | | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |
| Baños | | | | | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |

| 5. OBSERVACIONES | 6. ACCIONES CORRECTIVAS (TIEMPO PROPUESTO) | 7. RESPONSABLE(S) |
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